

# DUBUQUE COUNTY FAIR

## EXHIBIT SPACE RENTAL APPLICATION

Name Of Firm: (Please Print) \_\_\_\_\_

Name Of Owner(s): \_\_\_\_\_ Manager of Operations: \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_  
STREET CITY ST ZIP

Business Phone:(\_\_\_\_) \_\_\_\_\_ Business Fax:(\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_ Website \_\_\_\_\_

List all items or services to be exhibited, displayed, or sold: \_\_\_\_\_

CHECK TYPE OF SPACE DESIRED: INSIDE (10'x10') \_\_\_\_\_ OUTSIDE/CONCESSION (25'x25') \_\_\_\_\_

INDOOR SPACE IS \$400 (INCLUDES ELECTRICITY)

OUTDOOR SPACE IS \$270 (\*ADD'L CHARGE WILL APPLY FOR ELECRCITY AND WATER)

CONCESSIONAIRES PAY 20% OF GROSS PROCEEDS (\*ADD'L CHARGE WILL APPLY FOR ELECRCITY AND WATER)

\*IS ELECTRICAL NEEDED? Yes \_\_\_\_\_ No \_\_\_\_\_ (additional fee of \$50 will apply)

\*IS WATER HOOKUP NEEDED? Yes \_\_\_\_\_ No \_\_\_\_\_ (additional fee of \$40 will apply)

### IMPORTANT

**INCLUDE WITH APPLICATION:** 1. Color photograph of display, or detailed color schematic drawing of what the unit will look like and how you intend to utilize rental space. Photograph or drawing must be enclosed with this completed application to be considered.

**CONCESSIONAIRES:** A copy of a current State Inspections Certificate must be submitted with this application.

**IF APPROVED ALL EXHIBITORS WILL BE ASKED TO PROVIDE PROOF OF LIABILITY INSURANCE.**

#### ALL APPLICANTS MUST PROVIDE THE FOLLOWING REFERENCES:

Two fairs or trade shows exhibited at in the last year

\_\_\_\_\_  
Name of Fair or Trade Show

\_\_\_\_\_  
Name of Fair or Trade Show

\_\_\_\_\_  
Name of contact person

\_\_\_\_\_  
Name of contact person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

**PLEASE RETURN THIS APPLICATION IMMEDIATELY  
OUR WAITING LIST IS FIRST COME FIRST SERVE!**

Please return application to:      Dubuque County Fair Association  
14569 Old Highway Road  
Dubuque IA 52002-9602

**THIS IS ONLY AN APPLICATION FOR EXHIBIT SPACE. IT IS NOT A CONTRACT**

Your application will be reviewed, and you will be notified within two weeks of your submitted application. If accepted, you will be required to complete a rental contract and submit a rental fee to reserve your booth. If you have any questions regarding this process, please call 563-588-1406.